Business name _____
Address _____
Phone _____
Email _____
VAT no. _____

INVOICE

Roofer

Invoice no. _____
Invoice date _____
Work finished _____
Payment due _____
Your UTR _____

BILL TO

ADDRESS OF THE WORK

Description	Labour / materials	Qty	Unit price	Amount

☐ Reverse charge: customer to pay the VAT to HMRC (VAT-registered contractor only; then leave VAT at £0.00)

Subtotal _____
VAT at 20% _____
Less CIS deduction on labour (20% / 30% / 0%) _____
Less deposit paid _____

Amount due _____

HOW TO PAY

Bank _____
Sort code _____
Reference Invoice no.

Account name _____
Account no. _____
Card payment link _____

TERMS

- Rotten timbers found once the roof is open are replaced at the rate agreed above.
- Scaffold kept up beyond 4 weeks at the customer's request is charged at the hire company's weekly rate.
- Work is guaranteed for 10 years from completion.

Free template from vslocks.com/viperlabs/viperjob/templates. Quote, invoice and get paid from your phone with ViperJob.